

Holiday Tables 2024
EXHIBITOR RESERVATION FORM

Deadline: July 31, 2024

holidaytablesDW@gmail.com

Exhibitor's Name/Company: _____

Exhibitor's Address: _____

Exhibitor's Cell Phone: _____ **Email:** _____

Name of people you'd like to recognize for working on the table:

(Due October 1, 2024)

Title of you display and table description/inspiration, max of 800 characters:

(Due by October 1, 2024) Lead time is needed for the program, exhibit signage and ballots to go to print.

*You may attach information, or send separately to holidaytablesDW@gmail.com

Space Requested:

Please note your **1st and 2nd choice required**, first come, first served.

8' x 8' _____

10' x 8' _____

10' x 12' _____

Wall space availability preference:

Wall partitions are approximately 10' H x 6' W with a 20 pound weight limit.

Please select one. (Please keep in mind, spaces with walls are limited, no guarantees.)

Yes _____ No _____

Electricity availability preference:

Please select one. (Please keep in mind, spaces with electricity are limited, no guarantees.)

Yes _____ No _____

Move-in dock schedule:

-scheduled in 20 minute intervals.

Dates and times will be assigned, referring to dock time only. You may continue to work on setting up your exhibit during any day/time Mark Arts is open for set up. (see guidelines) Please mark your first and second choice times.

- Monday, November 4, 3:30 to 6pm _____
- Tuesday, November 5, 9am to Noon _____
- Tuesday, November 5, Noon to 4pm _____
- Wednesday, November 6, 9am to Noon _____
- No dock time required for move-in _____

Move-out dock schedule:

-scheduled in 20 minute intervals.

Dates and times will be assigned, referring to dock time only. You may continue to work on packing up your exhibit during any day/time Mark Arts is open for clean up. Please mark your first and second choice times.

- Sunday, November 10, 4:30pm to 6:30pm _____
- Monday, November 11, 9am to Noon _____
- Monday, November 11, Noon to 3pm _____
- No dock time required for move-out _____

Please note, the earlier your reservation is submitted, the more likely your preferences may be accommodated.

Reservation forms are due by July 31, 2024.

Title and Descriptions are due no later than October 1, 2024.

Thank you for agreeing to design a table. We appreciate your volunteering for this exciting event, and we are here to help make this a fun experience.

Questions? Please contact:

HolidayTablesDW@gmail.com

Angela Mazzara, 316-516-6836; dajamaz1@gmail.com

Monica McClure, 316-737-5047; monicammclure@gmail.com

2024 Holiday Tables, Table Exhibit Co-Chairs

Mark Arts 1307 N Rock Rd Wichita KS 67206

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