



STEAM Camp Aide Intern Job Description

Internship Job Title:	STEAM Camp Aide Intern (Unpaid)
Location:	1307 N Rock Road, Wichita, KS 67206
Start Date:	June 1, 2024
End Date:	July 31, 2024
Schedule: (Days/hours):	Monday-Friday Ages 5-8: 10 AM – 12 PM and/or Ages 9-12: 1 PM – 3 PM
Direct Supervisor:	Education Manager

Description

Mark Arts is seeking a qualified intern to assist with our STEAM Camp. We're looking for a driven, ambitious individual who wants to create a career in art instruction. We're offering either session in case candidates continue to take classes in the summer or wish to pursue other opportunities simultaneously. We provide extensive training, guidance and support, as well as the opportunity to gain valuable work experience.

This intern should be prepared to work in a fast-paced team environment and Upon completion of the internships they will have gained broad experience in curriculum of youth science, technology, art, engineering, math and instruction development.

Responsibilities

- Work closely with education staff to create and deliver lesson plans for STEAM Camp programs based on themes, artwork, program format and audience
- Assist with delivery of programs and teaching of classes in the studios for 2 hours in length
- Provide a welcoming presence and engaging activities
- Assist with other educational projects as needed, to include management of art supplies, materials prep, and program evaluation
- Prepare thorough materials lists in advance of program and be familiar with art supplies, materials and equipment on-hand
- Assist in execution of everything needed for program preparation, presentation and clean-up
- Work with education staff, interns, and/or volunteer assistants during programs

Requirements

- Must be 16 years of age



- Excellent verbal and written communication skills
- Highly organized
- Driven and hard-working
- Integrity and dependability
- Ability to take direction and multi-task
- PowerPoint, Word and Excel experience a plus

Skills and Abilities:

- Strategic, artistic and creative thinker
- Demonstrated skill in a variety of two- and three-dimensional media
- Outstanding classroom management skills
- Excellent organizational and communication skills
- Proficiency in the use of computers for the use of email and communications, class registrations, and assessment needs
- Knowledge of learning styles and art education theory and practice
- Flexible problem-solver with passion for the visual arts

ACKNOWLEDGEMENT

I, _____
(Intern's Name - PRINT Name)

Acknowledge Review of This Job Description.

Intern's Signature

Date

Supervisor's Signature

Date